

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF
COMMISSIONERS OF THE TOWN OF LOOKOUT MOUNTAIN**

March 12, 2019

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at the Town Hall on Tuesday, March 12, 2019 at 5:00 p.m., those being present being listed on Exhibit A hereto.

1. Call to order and Declaration of Quorum. Mayor Jones called the meeting to order and recognized a quorum for the conduct of business.

2 Approval of minutes. Upon motion of Commissioner Stinnett, seconded by Commissioner Bentley, and unanimously approved the minutes of the February 12, 2019 Meeting of the Mayor and Board of Commissioners were approved and ordered to be entered in the Town's minute book.

3. Financial Report. Ms. Van Alstyne presented the financial report for the Town through the month of February 2019. A copy of the report is attached as Exhibit B hereto. Upon motion of Commissioner Bentley seconded by Commissioner Stinnett and unanimous approval, the financial report was approved.

4. Departmental Reports:

Commissioner Bentley reported for the Fire and Police Department and reviewed the report of activities for the month of February, 2019. The monthly report is attached as Exhibit C hereto. He also reminded all to have vehicle lights on during fog conditions of the winter months and to wear highly visible clothing when walking or running on the roads. He stated that the Department would enforce standards for building permit inspection compliance, site appearance and safety as well as time of completion and progress monitoring.

Commissioner Pippenger reported that basketball season is now complete; baseball and softball sign-up and practice are underway; and that the winter supervised children's gym program is over.

Commissioner Stinnett reporting for the Department of Education advised that school would have Spring Break from March 18 through March 24 and that Night

Out For Lookout appeared quite successful and thanked the PTA for its work on the project.

Commissioner Schriener reported for the Public Works Department and advised the Town will provide two extra “Dumpster Days” during Spring Cleaning time. They will be on April 20 and May 18 in addition to the regular monthly days in April and May. Cost will be shared with City of Lookout Mountain. Weeks Paving submitted the successful bid for a limited paving project on 5 selected areas. Currently additional small areas are being identified for another project during the summer. A new method of pot hole repair is to begin and progress through the summer. Residents using contractors for brush from tree trimming or removal must insure that the contractor removes the brush as the Town crews will not remove the contractor created brush.

5. Citizen’s Input. Ann Caldwell appeared to describe for the Commission a plan for a volunteer organized program for trash removal from the streets of the Town and for Ochs and Scenic Highways and to ask for support and advice on the safest methods of accomplishing the cleaning on a regular basis. She was thanked and encouraged on pursuing the project and asked to work with commissioner Schriener, Cory Evans and Chief Wells as her plans go forward.

6. Old Business. Ordinance # 201, having been passed upon first reading at the February 12 meeting was considered upon motion of Commissioner Bentley, seconded by Commissioner Stinnett. After consideration and upon unanimous approval Ordinance #201 was approved upon second and final reading. A copy is attached as Exhibit D hereto.

7. New Business. Ms. Van Alstyne advised that MTAS had met with the staff for review of the Personnel policy of the Town and had suggested a number of updates to the written policy. She presented the revised policy and recommended adoption. Upon motion of Commissioner Pippenger, seconded by Commissioner Bentley and unanimously approved the revised policy statement was adopted and directed to be distributed to all employees. A copy is attached as Exhibit E hereto.

Mr. Smith then advised that the state legislature had mandated that all municipalities in the state adopt a uniform system for reimbursing or paying expenses of elected or appointed persons or employees incurring expense legitimately required in connection with service to the Town. He presented Ordinance # 202 to accomplish the statutory requirement. Upon motion of Commissioner Bentley, seconded by Commissioner Stinnett and unanimous approval Ordinance # 202 was adopted on first reading. A copy is attached as Exhibit F hereto.

Chief Wells then introduced Officer Wes Chambers, his wife and family and announced his promotion to the position of Sargent- Fire Engineer. Mayor Jones and Commissioner Bentley presented the office paraphernalia to Sargent Chambers. Chief Wells then explained a display of the Lookout Mountain Cave Gun collection to be on display in the Town Hall lobby display case. The display will be completed and dedicated after full completion and arrangements with former resident and collector Charles Harris.

8. Mayor's Report. Mayor Jones reviewed the status of the parking lot at the Town Common and plans to seek bids for repair and the Cave Gun collection and display plans.

There being no further business the meeting was adjourned until the next meeting on April 9, 2019 at 5:00 p.m.

[SIGNATURES ON NEXT PAGE]